

## 4-POST SHELVING

### *Benefits*

*Maximizes use of vertical space, saving 60% more floor space than conventional filing equipment*

*Locate and access files at a glance with open shelf design*

*Obstacle-free access*

*Variety of components increase usability*

*Low-cost solution to all your storage requirements*

*Designed for fast assembly, quick installation and reconfiguration as needed*

*Long useful life and easy to move - saving significant cost over time*



### **The System with Built-In Flexibility**

Four-Post Shelving is an incredibly durable, easily accessible, high-density shelving system designed for use wherever filing space is an issue.

### **Maximizing Space**

This system gives you the highest filing density per square foot possible, whether you're filing letter or legal-sized documents. It can be configured to offer single or double-sided record access for easier filing and retrieval in less space.

To put it in perspective, a conventional four-drawer vertical file needs 100 sq. ft. of floor space to hold 1500 linear inches of material, where Four-Post Shelving only needs 40 sq. ft. That's a floor space savings of 60%!

### **Easy Assembly & Reconfiguration**

This system has a unique interlocking design that provides for easy, tool-free assembly. And Four-Post Shelving can be easily expanded and reconfigured to meet your changing business needs, with a wide array of available components designed for open shelf filing applications. Choose from 22 or 18 gauge shelves based on load requirements. Optional backs, file dividers and reference shelves allow you to build or expand a system. If you need more density, the stationary units can be used on our side-trac system. For maximum density, this system can be used in conjunction with our mobile systems.

# TAB STORAGE SYSTEMS

## FEATURES

### Uprights & End Panels

Uprights form the basic structure of Four-Post Shelving and we have a selection available to fit your specific needs. Choose from open uprights that allow visibility of material from all sides, or closed uprights for a more finished appearance. All of our uprights are available in both single and double entry versions as well as a variety of heights and widths that can accommodate any space, open office or ceiling requirement.

### Shelf & Door Options

This system offers a wide array of shelves and door options to fit your specific storage requirements. Choose your shelf-type, the appropriate shelf support and single or double-entry shelves. Select from a wide range of shelf dividers that help keep your materials upright, accessible, organized and safe. Shelves are adjustable at 1 1/2" increments without the need to adjust other shelves - making them flexible enough to store virtually any type of media.

### Shelf and Filing Accessories

Four-Post Shelving has the right shelf accessory to handle your requirements in any situation. From reference shelves, dividers, bin partitions, bases, backs and more; Four-Post Shelving fits your specific needs now and in the future.

### Built-in Flexibility for Unique Applications

- **Audio/Visual Materials & Computer Media** - Items are easy to locate and retrieve with modular drawers and shelving
- **Binders & Books** - Built-in versatility, perfect for library applications
- **Box Storage** - Storage capability to conform to your materials and handle any type of storage requirement
- **Collections & Artifacts** - Space saving storage solution for the most unique applications
- **Color-Coded Files** - The right choice for your organizations' needs
- **Forms & Specialty Documents** - Keep odd-sized forms and documents organized
- **Stockroom & Industrial Needs** - Heavy-duty 18-gauge shelves can hold up to 1,000 lbs per shelf



## TAB Space Comparisons



### Traditional Filing Equipment

4-drawer lateral rollout cabinets with locks  
Linear Filing Inches (LFI): 3,432  
LFI/Sq. Ft: 10.73



### High Density Open Shelf Systems

7-high lateral end-tab shelving  
Linear Filing Inches (LFI): 8,232  
LFI/Sq. Ft: 25.73

*Space usage improved by 140%*

## About TAB

As the recognized leader in the records and information management industry, we develop custom solutions that enable our clients to control, store and access critical information. We offer top quality filing systems, media storage equipment and specialists that solve complex records and information management challenges. With more than 60 years of experience, we serve clients in a variety of industries including legal, finance, healthcare, insurance, manufacturing, education and government.

CONTACT ONE OF OUR REPRESENTATIVES TODAY.

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